

# HR How to....



**12 JULY & 25 AUGUST 2016 9.30-11AM**

## **How to Conduct a Disciplinary or Grievance Hearing**

Our interactive workshop will take you through:

1. Procedures- How and what to follow
2. Invitation to a Disciplinary Hearing- How to write the correct letter
3. The Hearing- How to structure the hearing and what to expect
4. The Outcome- What sanctions can be imposed?
5. The Appeal- Purpose and nature

Bhayani HR & Employment Law is one of the UK's only niche law firms specialising in HR Law. Our experts are experienced, qualified Lawyers and HR Associates.



Case study based  
Interactive Workshops

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Managers, MDs, FDs  
and  
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experienced Lawyers  
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Can be delivered in  
house- other dates  
available

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